



Exchange Student Program

Faculty/Graduate School of Economics, Kobe University

Application procedure

The nominated student(s) should submit the following application documents.

■ Application deadlines

For April Enrollment (Spring Semester : April – August)	November 1st
For October Enrollment (Fall Semester : October – February)	May 1st

*Exchange Students can choose their study period as full year or one semester.

■ Application documents

1. Application Form for Exchange Program
2. Purpose of Study Abroad and Study Plan
3. Certificate of enrollment (Written in Japanese or English)
4. Original Academic transcript (Written in Japanese or English)
5. Certificate of Proficiency in Japanese (if applicable)
6. Photo data

■ Visa Application

1. Application Form for Certificate of Eligibility (COE)
2. A copy of passport
3. Photo data

***Must be taken within three months prior to submission.** Please see attached “Photograph Requirements”

4. Financial Statement (which would show the pledger’s solvency)

***Financial Statement is a very important document for COE screening. Please submit the documents that will prove the "Method of support to meet the expenses while in Japan (Section 26 of Application)".**

■ Address to submit application documents and visa application

After completion, please send the scanned copies by e-mail at econ-kyomu@office.kobe-u.ac.jp

Exchange program

https://www.kobe-u.ac.jp/en/study_in_kobe/admission/exchange_program.html

Scholarships

Please refer to the following website. We will contact you with the application process later.

https://www.kobe-u.ac.jp/en/study_in_kobe/admission/exchange_program/scholarships.html

NOTE: All scholarship programs' selections are highly competitive. Not all applicants will be successful.

Dormitory

As soon as the room allocations have been finalized, we will send the student(s) the information of the dormitory by the beginning of September.

- The room type will be single only; no other room can be selected.
 - The check-in date is from September 30 for the fall enrollment and April 1 for the spring enrollment.
- If you plan to arrive in Japan earlier than this date, you have to find the accommodation on your own.

NOTE: Although exchange students are given priority for room allocations in the university dormitories, applicants should be aware that we cannot provide dormitory rooms to all applicants as the number of international students has been increasing.

- Please refer our website for details;

<https://www.kobe-u.ac.jp/en/campuslife/housing/accommodation.html>

Academic Calendar

https://www.kobe-u.ac.jp/en/about_us/academic_calender.html

Syllabus

<https://kym-syllabus.ofc.kobe-u.ac.jp/campusy/>

Grading System

Grades in Japanese	Grades in English	Minimum Points	Maximum Points	Grade Points
秀	S	90	100	4
優	A	80	89	3
良	B	70	79	2
可	C	60	69	1
不可	F	0	59	0

Application Schedule

April enrollment	October enrollment	Procedure
November	April	Submit the completed application documents to Kobe university by May 1st for October Enrollment (Fall semester) by November 1st for April Enrollment (Spring semester)
December	May -June	(1) Faculty committee will deliberate upon the acceptance (2) If accepted, Letter of Admission is issued and sent to the applicants' home university.
January	July	Kobe University will apply for your COE by proxy. It will be issued within 2 months after submission. (We cannot guarantee 100% successful result of COE assessment, but most cases it has been successful.) * Decide the date of arrival in Japan.
February - March	August -September	(1) Kobe University will reserve accommodation for those who requested in the application form when your entrance is definite. *Available check-in date to accommodation is <u>April 1st for the spring enrollment and September 30 for the fall enrollment</u> . If you wish to come earlier, you will need to secure an accommodation by yourself.
		(2) COE will be mailed to the applicants. Apply for College Student Visa at a Japanese Embassy / Consulate in your home country before entrance.
		(3) Confirmation of the date of arrival. * Inform us of your arrival date, airport and Flight No. immediately after the Flight is confirmed. Your tutor will meet you at the bus terminal and guide to the dormitory if needed. Note that the arrival time should be earlier than 2:00 PM because the dormitory office would close at 5:00 PM.
Early April	Early October	(1) We meet you at Kobe University. (2) Participate in New Student Orientation, Welcome Party (3) Classes begin.

Useful Link

Kobe University Homepage/ For International Student

<http://www.kobe-u.ac.jp/en/index.html>

Prospectus "STUDY IN KOBE"2019

<https://www.kobe-u.ac.jp/documents/international/study-in-kobe/sik/2019studyinkobe.pdf>

Faculty / Graduate School of Economics

<http://www.econ.kobe-u.ac.jp/index.html> (Japanese website)

KICC Kobe International Communication Center's Living guide

http://www.kicc.jp/kicc/guide/index_eng.html

Contact Address

Student Affairs Office, Faculty / Graduate School of Economics, Kobe University

2-1, Rokkodai-cho, Nada-ku, Kobe, 6578501, JAPAN

E-mail : econ-kyomu@office.kobe-u.ac.jp